

MTIC INTERCERT INDIA PRIVATE LIMITED

No. 116, 2nd Floor, 11th Cross, 3rd Main Road, Margosa Road,
 Malleswaram, Bengaluru – 560 003.
 Tel: 080-41285610, Fax: 080-41285609

Application to MTIC InterCert India Private Limited for a Quotation for AS 9100D & ISO 9001:2015 Registration (NABCB)

Company :	
Separate Application In case Two Different Companies are Operated by Same Management.	
Address :	
Post Code :	
Tel :	Ext
Fax	Email :
New Certification <input type="checkbox"/>	Re-Certification <input type="checkbox"/>
Transfer Certification <input type="checkbox"/> <small>(MTIC shall ensure that, prior to certificate issuance, a special audit (on-site) is carried out by an AEA to confirm the validity of the certification being transferred)</small>	Revision of Certificate <input type="checkbox"/>
Certification structure as per AS 9104/1 for AQMS <small>(Please refer certification structure Pg 5 of 7)</small>	<input type="checkbox"/> Single site <input type="checkbox"/> Multiple site <input type="checkbox"/> Campus Site <input type="checkbox"/> Several Site <input type="checkbox"/> Complex Site
Please indicate if you have any special processes as defined in standard like plating, painting, heat treatment, welding, soldering, crimping etc.) either as In-house processes or Outsourced processes.	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give details
Please indicate if security or confidentiality clearance is necessary for MTIC auditors/Accreditation Body auditors/IAQG observers carrying out assessment duties anywhere within your organization	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please list any classified material, export control requirements, security and/or access restrictions regarding your organization	
<u>Top Management</u>	
Name :	Title :
<u>Number of Sites</u> : 0 <small>(details of additional sites i.e. location/activities to be submitted on a separate sheet)</small>	

Principal Products or Services provided by the Company

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Category/Description (e.g., Sales/Design, Manufacturing, Admin, Service – Department & shift wise manpower)	Permanent Employees Number	Temporary Employees Number	Shifts			
			G	I	II	III
Top Management						
Sales/Marketing						
Production						
Quality						
Purchase & Stores						
Human Resources						
Design						
Installation/ Commissioning						
Maintenance/ Service						

TOTAL NUMBER

Multi-Site Details:

Sites	Address	Manpower	Shift	Scope	Process	Products
Site 1						
Site 2						
Site 3						

No. of Shifts Operated	Shift Timings
	General
	1 st Shift
	2 nd Shift

Exclusive Process only in night shift/ seasonal based/ Temporary Sites:

Previous Year Turnover _____

1) Interested to go for QMS, EMS & OH& S Management Systems along with AQMS: Yes / No

Customer Sign:

Position:

Date:

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BUSINESS DYNAMICS INFORMATION

Name of the organization:

Business	Organization Revenue		Personnel Numbers		Organization Shift Patterns
	Revenue (Optional)	% of Total Revenue	F/P/T*	% of total workforce	Number of Employees E/D/L/N**
Aviation					
Space					
Defense					
Other General Application					

*F=Full Time, P = Part Time, T=Temporary**E=Early Shift, D=Day Shift, L=Late Shift, N=Night Shift

List of Major Current (C) / Potential (P) / Aviation, Space and Defense Major Customers			
Customer	Location	Contact	% of Business

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Certification Structure

Single Site	Multiple Site	Campus	Several Site	Complex
<input type="checkbox"/> An organization that operates at one site.	<input type="checkbox"/> An organization having an identified central function and a network of sites at which activities are fully or partially carried out.	<input type="checkbox"/> An organization having an identified central function and a decentralized, sequential, linked product realization process.	<input type="checkbox"/> An organization having an identified central function and a network of sites that do not meet the criteria for a multiple site or campus organization.	<input type="checkbox"/> An organization having an identified central function and a network of locations that are any combination of multiple sites, campus (can be more than one campus), or several sites.
<input type="checkbox"/> Eligibility Criteria:	All sites must be doing substantially the same thing.	<input type="checkbox"/> Eligibility Criteria:	<input type="checkbox"/> Several sites are listed on the same certificate.	<input type="checkbox"/> Eligibility Criteria:
<input type="checkbox"/> Stand-alone self-supporting organization, with no value stream dependencies from related companies, operating under the same quality management system.	Eligibility Criteria:	<input type="checkbox"/> All sites shall have a legal or contractual link with the central office.	<input type="checkbox"/> Eligibility Criteria:	<input type="checkbox"/> All sites shall have a legal or contractual link with the central office.
<input type="checkbox"/> One address	<input type="checkbox"/> All sites shall have a legal or contractual link with the central office.	<input type="checkbox"/> One AQMS with central control, management review, and internal audit.	<input type="checkbox"/> All sites shall have a legal or contractual link with the central office.	<input type="checkbox"/> One AQMS with central control, management review, and internal audit.
	<input type="checkbox"/> One AQMS with central control, management review, and internal audit.	<input type="checkbox"/> Central office can require other sites to implement corrective action.	<input type="checkbox"/> One AQMS with central control, management review, and internal audit.	<input type="checkbox"/> Central office can require other sites to implement corrective action.
	<input type="checkbox"/> Central office can require other sites to implement corrective action.	<input type="checkbox"/> Central collection and analysis of data, with the ability to initiate organizational change	<input type="checkbox"/> Central office can require other sites to implement corrective action.	<input type="checkbox"/> Central collection and analysis of data, with the ability to initiate organizational change.
	<input type="checkbox"/> Central collection and analysis of data, with the ability to initiate organizational change.	<input type="checkbox"/> The outputs from one site are an input to another site to realize the final product or service, a single value stream.	<input type="checkbox"/> Central collection and analysis of data, with the ability to initiate organizational change	<input type="checkbox"/> Overall structure contains combinations of multiple sites, campus (can be more than one campus), or several sites.
	<input type="checkbox"/> Complies with IAF MD 1, "Multi-site Organization" definition and eligibility requirements.	<input type="checkbox"/> Can be dissimilar processes at different sites or of sites that contribute to same overall product or service	<input type="checkbox"/> Processes at each of the sites are not substantially similar (i.e., <80% similar).	<input type="checkbox"/> Requires IAQG OPMT approval of rationale, justification, audit duration, calculations, audit program, and sampling plan.
	<input type="checkbox"/> All AQMS processes at all sites have to be substantially (i.e., >80%) the same and are operated to the same methods and procedures.	<input type="checkbox"/> More than one product or service may be provided they are substantially products or services. (Le., >80%) the same (e.g., a family of products) and realized through the same methods and procedures.	<input type="checkbox"/> Processes may be operated to the same or different methods and procedures that are controlled through one common quality management system.	<input type="checkbox"/> One address per site and campus.
	<input type="checkbox"/> Some sites may conduct fewer processes than others.	<input type="checkbox"/> One address per campus	<input type="checkbox"/> Sites realize different products or services	
	<input type="checkbox"/> Sampling per IAF MD 1 will only be allowed for 9120 certifications, with defined geographic limitations.		<input type="checkbox"/> One address per site.	
	<input type="checkbox"/> One address per site.			
<input type="checkbox"/> Single Certification Structure Selected	<input type="checkbox"/> Multiple Certification Structure Selected	<input type="checkbox"/> Campus Certification Structure Selected	<input type="checkbox"/> Several Site Certification Structure Selected	<input type="checkbox"/> Complex Certification Structure Selected

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The organization has supplied the following supporting documentation as necessary to support the certification structure in accordance with AS9104/1.

Client Name:	Certification Structure:
Central/Headquarters Office:	Intended Scope:
List additional site addresses (if applicable):	Intended Scope:
List additional site addresses (if applicable):	Intended Scope:
List additional site addresses (if applicable):	Intended Scope:
List additional site addresses (if applicable):	Intended Scope:
List additional site addresses (if applicable):	Intended Scope:

The organization has supplied the following supporting documentation as necessary to support the certification structure in accordance with AS9104/1.

Client Name:	Certification Structure:

Evidence/Comments: Approved

MTIC Authorised Signatory

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MTIC InterCert India Private Limited Administration Review		
Application completed satisfactory?		
Comments		
Within MTIC accredited scope?		
Comments		
Ready for Stage One		
Comments		
Ready for Stage two		
Comments		
Auditors available?		
Comments		
Is the scope statement clearly defined?		
Comments		
Need to contact client to discuss revisions to enquiry?		
Comments		
Produce Quotation or regret letter and submit to client		
Reviewed by (Name):	Signature:	Date: